

NOTES FROM THE TRANSNATIONAL MEETING IN FRANCE SEPTEMBER 25th to 28th 2017

1. FEEDBACK MID-TERM REPORT

2016-2017 Mid-term reports for each country

FINLAND	NONE	NONE
FRANCE	SEPT 2016	MARCH 2017
GREECE	SEPT 2016	FEB 2017
ITALY	MAY 2016	FEB 2017
POLAND	SEPT 2016	MARCH 2017

- **Greece feedback:** mainly positive, the quality of the products and the dissemination was good and the NA appreciated the school blog. Got the money.
- **Poland feedback:** going smoothly besides the changes in the mobilities due to the withdrawal of Spain, need to use and to respect the logos, follow the copy right rules when we upload material (videos with music), good for dissemination. Got all the money.
- **Italy feedback:** everything is going according to the plan. Got the money. No feedback from the NA.
- **France feedback:** we need to stick to the application form. The partnership solved the dropping of the Spanish school quite well; the virtual parts have been respected. Dissemination ok. The respect of the logos, the copyright and the quality of both the websites and the blogs were appreciated. Money was cut down. The mobilities need to be 5 days of work.

2. ASSESSMENT YEAR 2

We collected feedback from the students, their parents and the teachers on the evaluation sheets. The results were analyzed.

- We are improving, and we can see the difference between year 1 and year 2.
- As for the students, they worked more on the project activities.
- More students and teachers are being involved in the project (figures collected for the French NA)
- **On year 2:** 53 students travelled which corresponds to the evaluation forms completed, 20 teachers answered the evaluation forms.
- Some of the questions in the evaluation sheets are the same, throughout the 2 years. But we need to remember the questions in the forms were changed on Sept 2016 (transnational meeting in Athens)
- Now we need to ask families, to make sure they answered the forms (Italy has to check with the students and families)
- When analyzing the answers some comments surprised us:
« we had to pay for everything » referring to Poland and Italy (some students had to take the bus to commute to school probably from the outskirts).

We have to keep this misunderstanding in mind to better explain the expenses to the families.

- We need to have the evaluation results for 3rd year during the meeting in Finland.
Deadline: April, 1st 2018
- **Feedback from the Greeks:** the students were really satisfied, willing to participate just for the experience.
- **Feedback from Poland:** Everything is ok, they are pleased and they want to continue , 12 students are travelling this year.
- **Feedback from Italy:** very satisfied too. Very keen on this.
- **Feedback from Finland:** the problem is that half of the students graduated last May. The second half will finish school in the beginning of February. There are no many students left to work with because they won't be able to travel this year (only 2).
- **Feedback from France:** same problems, the students found the activities for the 2nd year too much focused on the business part, it was difficult to motivate them as they did not like the topic last year. This year, only 4 students are travelling and we are hosting 16 students.
- To summarize, it was difficult to bring in new students and maybe it would have been better to bring less students from each country so that they can meet at the same time.
- The 1st and last mobilities should have all the countries meet together. If it had been 2 years ago it would have been possible, now it is too late to change it. Impossible for both for Greece and Finland to come to France in March 2018 and for France to change the dates.

3. ACTIVITIES YEAR 3

3.1. BEFORE ITALY

Activity 1: JOB INTERVIEWS

We need to do the job interviews for the students going to Italy. They can be done through Skype or Messenger. We need to record the interview.

The Italian team will prepare and send the questions the **1st week of October**.

Ideas for the interviews

- How about each student interviewing another one? → NO
- The teachers from another country would interview the students from another partner school? → YES

The students have two weeks to prepare and practice before the interview (dress properly; prepare questions and answers, etc.) No feedback after the interviews. We will focus on the experience for the students. We have 14 teachers interviewing 48 pupils. Let's split 28 students among 5 countries.

	POLAND	FINLAND	FRANCE	GREECE	ITALY
STUDENTS	4	2	4	4	14
TEACHERS	4	1	2	2	2
INTERVIEWS	8 Italians	2 Italians 2 French	2 Italians 2 Greeks	2 Italians 2 French	4 Polish 2 Finns 2 Greeks
DEADLINE	Oct 23rd - 27th	Oct 23rd - 27th	Nov 6th - 10th	Nov 6th - 10th	Oct 23rd - 27 th

Activity 2: COMPANY VISITS

This activity only concerns France and Greece.

The French and Greek students will have to visit a company like Coffee Capital, Flight Light, Magic Gloves and the restaurant and complete a **form which will be sent by the Italian team (deadline Nov 12th)**. This form will be done by the Italian, Polish and Finnish students during their stay in Italy and will be sent to France and Italy **at the end of the 1st week of November (Nov 12th)**

Once in Italy, the French and Greek students will have to prepare and report on this (5 mn) when they join the other students.

The objective is to collect information from these companies on Google forms.

3.2. BEFORE FRANCE

What do we do between Italy and France?

- Do some research about the possibilities to study in Europe?
- Work on visual promotion by gathering information concerning visual communication (banners, website, flyers, brochures, leaflets, etc.) about the same companies that came out in Athens, ie in the application form.
- What if we have 5 teachers preparing the assignment?
- RM will see the visual communication teacher to know what needs to be prepared before the mobility and advise us on the assignment
- The students should have the idea about what they would like to promote and produce in France,
- arrange an online meeting
- Could we organize them in international groups of work? Let them work by themselves? Hence, we can get a guideline to guide the students. **Same task for every group.**

The assignment will be done in international groups. Two international groups will be working on the same company. The students can choose the media they want to use to work and complete the assignment.

COFFEE CAPITAL	1 Greek, 1 Pole, 1 French, 1 Italian
	1 Finn, 1 Pole, 1 French, 1 Italian
MAGIC GLOVES	1 Greek, 1 Polish, 1 French, 1 Italian
	1 Finn, 1 Pole, 1 French, 1 Italian
RESTAURANT	1 Greek, 1 Polish, 1 French, 1 Italian
	1 Finn, 1 Pole, 1 French, 1 Italian
FLIGHT LIGHT	1 Greek, 1 Polish, 1 French, 1 Italian
	1 Finn, 1 Pole, 1 French, 1 Italian

- RM will ask the visual communication teacher to make a presentation on line or a recorded video in English. The students will be able to see it and then prepare questions for the teacher.
- Students can produce the materials in France during the mobility in France with the visual communication teachers.

- How is this connected to Italy? The assignment will be connected to the company management.

4. DATES FOR :

- Mobility to Italy:
 - ✓ Finland and Poland: **Nov 5th to Dec 2nd 2017**
 - ✓ France and Greece: **Nov 26th to Dec 2nd 2017**
- Mobility to France (Italy and Poland): **March 18th to 24th 2018**
- Final meeting in Finland: anything before June 1st (for the Finns) maybe before May 14th, August 26th.
Chosen dates April 16th to 19th 2018 → to be confirmed by each country before October 6th. (France confirmed)

5. CONTENTS FOR THE MOBILITIES YEAR 3:

5.1 MOBILITY IN ITALY

Topic of this mobility: setting up a business abroad and teach them how to set up a business in their country.

- a) 4-week mobility to Italy (Nov 6th to Dec 1st 2017) for Finnish and Polish students.**
- Poland 3 boys and 1 girl , Finland : 2 girls going to Italy, all under 17 years old .
 - Nina will be accompanying the Finnish students the first week and Marko will be picking them up.
 - Anna will be picking up her students and another teacher accompanying them.
 - The Finns have no lessons in Finland during those dates so they will not have to study.

Organisation in Parma :

- The school starts at 8am and finishes at 5pm from Mon to Fri and on Saturday school starts at 8 am until 1.15pm.
- **Mornings:** students will attend lessons in English, Spanish, or Italian, with their host students. One day, they will go to the theater.
- **Afternoons:** at school doing different activities (once a week ICT, sport activity, visit of Parma with the art teacher, then cinema). They will have activities until 4pm. The first week, the host students will commute with them and teach them how to commute back home on their own.
- **On week-ends:** The Italian students have planned to organize trips to Florence and Venice. The Polish and the Finnish students can pay for the trips with their own money.
- The 1st week of the 4-week mobility the Italian, the Polish and the Finnish students will create a form for the company visits and will sent it to France and Greece **at the end of the 1st week of November (Nov 12th)**

- b) 1-week mobility to Italy (Nov 27th to Dec 1st 2017) for Greek and French students.**

- 4 from Greece , 4 from France

What are we going to do when the French and the Greeks arrive?

- The French and Greek students will have to prepare and report on the companies they will visit and the forms once in Italy when they join the other countries the last week.
- The objective is to collect information from these companies on Google forms, similar to the one we had chosen in Athens.

- Italy : a visit of a factory Barilla maybe,
- An interview of an entrepreneur,
- We can learn how to manage a company,
- Focus on marketing and have a conference by A. Ferrari
- Management and soft skills will be dealt with in Parma,
- Post a powerpoint?
- And have a look at the contents for the mobility in France.

During the meeting in Italy, are not we supposed to have a project meeting?

5.2 MOBILITY IN FRANCE

Topic of this mobility: promoting a business through visual communication media (brochures, leaflets, logos, letter head paper, business cards, websites, etc.)

We could also invite the French NA so that they can present the different programmes the EU has to work or study abroad (RM will send them an email)

1 week mobility to France (March 19th to 23rd 2018) for 8 Polish and 8 Italian students.

- Annalisa and Anna will be sending other teachers so that they have the opportunity to experience a mobility.
- The 2 countries have not chosen the students yet.
- During the mobility in France, no need to organize a visit to a company (enough visits during the project).
- What do we want the students to produce?
 - ✓ create a powerpoint or a prezi?

Activity 1: CREATE THE VISUAL COMMUNICATION MATERIAL

- The students will work on international groups in order to create the material in France between Monday and Tuesday
- All the material needs to be produced on **Wednesday morning the latest.**
- The visual communication teachers will prepare the lessons.

Activity 2: CREATE THE STANDS PRESENTING THE 4 COMPANIES AND THE PROJECT

- During the week, on Wednesday March 21st in the afternoon, the French school is having its open-doors day. It would be the opportunity to create the stand for the 4 companies which came out in Greece and one for the Erasmus + project.
- The 4 companies: Coffee Capital, Flight Light, Restaurant, Magic Gloves.
- After the open-doors day, we will make the students reflect on the feedback with the Finns and the Greeks.

Activity 3: REFLECT ON THE PROJECT AND COMPLETE THE FORMS

The preparation of this part led to a reflection on the impact of the project and how we could measure it.

- We should organize it in different sections related to the tasks, the activities.
- What type of tool to measure the impact?
- The questions should be asked so that we will be able to measure it?
- We need to ask questions about the project and out of the project activities as well.

We decided to prepare the questions.

- On the application form “the students will reflect on the **project**” (negative and positive aspects). We need to guide them to get some information about the impact.
- Now, how new students going to comment on the whole project? → Answer the same questionnaire,

- We have created 2 questionnaires (10 questions) for students and teachers → see documents on Drive.
- Italy will create the forms and upload them on Drive
- The forms will be completed after France and before Finland, they will be **answered by April 12th 2018** for all the students. Those in France will do it there.
- No need to record the students for a future video.

6. FINAL REPORT CONTENTS:

- We need to prepare the contents all along the year according to the final reports.
- Each country should get the final report template so that we can compare them.
- France needs to send a pre report 45 days before the end of the project.

WHAT DO WE EXPECT TO END THE PROJECT?

- we can do a patchwork video where we could see the whole project a 5 to 10 minute video,
- Reflect on the project, the outcomes?
- We could have a public online meeting.
- The school should record the video and then cut some parts. We could let the students testify about the project by answering the same questions in their own language but it could be consider as a failure of the working language within the project.
- have one video with testimonies from all the countries, then we can do a video for each school.
- To end the project what about doing a video to attract new students to our schools and the promotion of our schools.

7. FINAL PRODUCT: THE WEBSITE

Each partners needs to check the contents of the website and the blog so it can be updated. The outputs from the mobilities in Greece and Poland have not been uploaded yet as the Drive files have not been shared with the French team (sectioneurodb@gmail.com address).

The blog and the website were both hacked by the Russians. The website was redone but we lost a lot of material from the blog, especially for the mobility daily reports.

Each partner needs to check the contents of:

- The website **before October 31st**, to tell RM and to send her the list and the files.
- The blog too, as a lot of contents disappeared with the hacking. If you have any reports by your students please send them to RM with 2 or 3 pictures so she can update the blog.
- What is missing in the blog: The 1st mobility to Athens, the mobility to Poland some days missing, the mobility to Parma seems ok, the mobility to Finland and to France (everything is missing).
- We need the new teachers and students' authorizations to appear on the website, to respect the copyrights too.

About the expenses:

- The domain name needs to be renewed in Nov 2017, as well as the hosting by OVH in May 2018. We should renew everything until September 2019. → the costs will be calculated and **brought to Parma in November 2017**.
- The principal of the French school paid the web designer last year, with the project money granted to the French school. This year, the web designer has sent a 750€ invoice to the French school and the principal would like the partners to participate to the costs even if it

was agreed that it would be free at the beginning of the project. But, the maintenance, the updating and the hacking of the website have taken the web designer a lot of time. The 4 partners disagree with this decision and are not willing to pay.

- The Italian partner proposes to take over the website for free to solve the problem. RM will ask the principal and the web designer and give an answer next week on FB

8. DISSEMINATION:

- Every time we prepare an event in each country, we should fill in the dissemination form (on Google drive).
- Check the dissemination form for more information.
- We write what we are going to do , a link with the presentation, we have to prepare the platform where we have to upload the link (on the mobility tool) at the end of the project

QUESTIONS FOR STUDENTS

1. How much did the project make you interested in entrepreneurship ?
2. How much did the project help you to understand how to start your own business ?
3. How much have you increased your personal and interpersonal skills (self-confidence, self-esteem, team work, motivation, leadership, etc.) ?
4. How much did you benefit from working in international groups of students ?
5. How much have you improved your language skills ?
6. Have you increased the use and the knowledge of new technological tools ?
7. How much have you become aware of your European citizenship?
8. How much did you learn about other European cultures ?
9. Would you like to participate in European / International programmes in the future ?
10. How much did this project help you make a decision about your future ?

QUESTIONS FOR THE TEACHERS

1. How much did the project make you interested in innovative teaching approaches ?
2. How much have you increased your personal and interpersonal skills (self-confidence, self-esteem, team work, motivation, leadership, etc.) ?
3. How much did you benefit from working in international groups of teachers ?
4. How much have you improved your language skills ?
5. Have you increased the use and the knowledge of new technological tools ?
6. How much have you become aware of your European citizenship?
7. How much did you learn about other European cultures ?
8. Would you like to participate in European / International programmes in the future ?
9. Is there an increased interest in European projects in your school ?
10. How much have you improved your project management skills?

DISSEMINATION PLANS 2017-2018

(To be completed all along this year)

COUNTRY	EVENTS
FINLAND	<ul style="list-style-type: none"> ● Blog ● Finnish NA Instagram account ● School Instagram account
FRANCE	<ul style="list-style-type: none"> ● School blog ● Erasmus+ 30th Anniversary ● “<i>Défi Citoyen</i>” Salesian meeting for students ● Meeting with the representatives of the Salesian Order in France ● Meeting with the Erasmus+ coordinators of Salesian Order at European level ● Meeting with the regional head teachers of private Catholic schools
GREECE	<ul style="list-style-type: none"> ● blog
ITALY	<ul style="list-style-type: none"> ● blog
POLAND	<ul style="list-style-type: none"> ● TV and radio in Bielsko ● Conference
IN COMMON	<ul style="list-style-type: none"> ● Meeting with parents ● School websites ● Official Project website ● Official Project blog ● Facebook group for students ● Open-door days ● Teachers’ meetings